

Information Booklet for First-Year Students (beta)

As of 16. September 2026

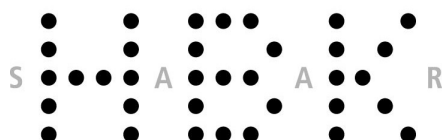


Table of Contents

SAVE THE DATE.....	3
Registering for courses.....	4
HOW TO: HBK-Google-Account.....	6

Let me hear from you!

Hi, it's me again—your contact person for first-year student support at HBKsaar.

If you need help, just drop by or get in touch! Whether you're still finding your bearings, having trouble with a course, have something weighing on your mind, or simply don't know who to turn to. You don't need to worry about whether your concern is "important enough."

I am here for you to listen and help. If there is a specific department or person best suited to address your issue, we will figure that out together.

Treating one another with respect is very important to us. We want to create a campus where no one has to experience discrimination, exclusion, or harassment. If you would like to help make this a reality, please feel free to contact me at any time.

Yours sincerely
Yeji

SAVE THE DATE

Ersti-Woche: October 5–9, 2026

Safety Training: Oktober 13, 2026

Trip to Losheim with AStA: Oktober 23–25, 2026

Ersti-Woche (0. Woche)

'Ersti-Woche' at HBKsaar takes place the week before the semester begins. This is when you will get to know your fellow students, workshop supervisors, and the campuses in Saarbrücken and Völklingen. Make sure you attend the scheduled events!

Montag 05.10.2026	Dienstag 06.10.2026	Mittwoch 07.10.2026	Donnerstag 08.10.2026	Freitag 09.10.2026
Campus-Tour: Treasure Hunt with Map Saarbrücken Campus 10 a.m. – 12 p.m.: 1st Round 12 p.m. – 2 p.m.: 2nd Round 2 p.m. – 4 p.m.: 3rd Round <i>Choose your time slot!</i>	(only for Bachelor, Diplom und Lehramt) ›kick off‹ : Bildnerische Grundlagen Tue: 10 a.m. – 5 p.m., Saarbrücken Campus Wed: 10 a.m. – 4 p.m., Völklingen Campus Thu: 10 a.m. – 1 p.m., Saarbrücken Campus		Werkstatt-Tour: Circuit Training 10 a.m. Saarbrücken Campus	
			1:30 p.m. Snack & Exhibition from the Treasure Hunt	

The First & Second Week (1. & 2. Woche)

In addition to your courses (=LVs), there are two more events: safety training and an excursion with AStA! Participation in the safety training is **mandatory** because it is a prerequisite for you to receive your key card. Register using this [form](#)!

Montag 12.10.2026	Dienstag 13.10.2026	Mittwoch - Donnerstag 15.10.2026 - 22.10.2026	Freitag - Sonntag 23.-25.10.2026
Start of the winter semester 2026/27 Welcoming at 11 a.m.!	Safety Training 1. Termin: 8:30 - 10:30 2. Termin: 10:30 - 12:30 3. Termin: 12:30 - 14:30 4. Termin: 14:30 - 16:30 <i>Choose your time slot!</i>		Trip to Losheim with AStA <i>AStA is there for you :D</i>

Further Dates

You can find all [important dates](#) regarding your studies on the HBKsaar website.

Registering for courses

The Course Catalog

The course catalog will be published for viewing on September 14, 2026. Course registration begins one week later: on September 21, 2026, at 9:00 a.m.

- Set up your HBK-Google-email address in advance and have your student ID number ready, as you will need it for some course registrations.
- Please note that registration processes for courses can vary, so check beforehand how to register (e.g., via email, Google Form). If anything is unclear, send an email to the instructor in charge.

The Study Plan

Bachelor and Diplom (1st Semester)

- 1 x Kleines Atelierprojekt: Bildnerische Grundlagen (mandatory, 8 ECTS, either with Prof. Mohr or Visiting Prof. Gruner) — no registration required.
- 1 x Kleines Atelierprojekt für Erstsemester (8 ECTS) [List](#)
- 1 x Fachpraxis (4 ECTS, Wahl aus dem Hochschulangebot)
- 1 x Werkstatt (4 ECTS)
- 1 x Zeichnen (2 ECTS)
- 1 x Theorie (4 ECTS)

Do you need Help?

Here are your contacts:

- Freie Kunst, Media Art & Design —> [Frau Marion Rauch](#)
- Kommunikationsdesign, Produktdesign —> [Frau Dagmar Zeller](#)

Lehramt (1st Semester)

You can find your study schedule in the module handbook. At the information sessions on October 13, you will receive guidance on the course of study and the organization of your studies.

[*Modulhandbuch Kunsterziehung*](#)

[*Fachspezifischer Anhang zur Rahmenordnung für die Studiengänge Kunsterziehung*](#)

[*Modulhandbuch Q-Master*](#)

[*Prüfungs-und Studienordnung Q-Master*](#)

Do you need Help?

Here are your contacts:

- Lehramt, Q-Master —> [Frau Susanne Giese & Herr Andreas Möller](#)

Master (1st und 2nd Semester)

Your letter of admission states whether you are required to complete any preliminary examination requirements and, if so, which ones.

- If you have been admitted without preliminary examination requirements, you must complete the examinations listed in the study plan (Module 11 and Module 12).
- If you have been admitted subject to preliminary examination requirements, you must first complete these requirements. *Example*

Do you need Help?

Here are your contacts:

- Freie Kunst, Media Art & Design —> Frau Marion Rauch
- Kommunikationsdesign, Produktdesign —> Frau Dagmar Zeller

HOW TO HBK-Google-Account

SIM-Student-Portal: sim.hbksaar.de

You applied via the SIM portal; now that you have enrolled, this portal serves as the central online hub for your studies. You can independently manage your contact details, retrieve various certificates, and register for the following semester.

[Informationen zum SIM-Portal der HBKsaar \(DE, EN\)](#) - Read more to know which certificates you can retrieve.

[FAQ SIM-Portal Studies](#)

HIZ-Account

With the *identification letter* you will receive your HIZ-ID, your master password and your student e-mail address and thus the login information to the university systems.

You can download the identification letter after enrolling in the *[SIM application portal](#)*. To do so, log in with the data of your application account (user name B0012345 and personal application password) and select the relevant application tile. The identification letter is located in the "Documents" section.

Please save your identification letter, as you may need it again in the further course of your studies.

Activating your HBK-Google-Account

You need this account so you don't miss any news or important information regarding your studies! Additionally, specific Google platforms, such as Classroom, are used for courses.

To log in, you must use your HIZ-ID (= HIZ-Kennung). Your HIZ-ID looks like this, for example: lies00001

1. Log in here using your HIZ Account: [Change HIZ password \(hiz-saarland.de\)](https://hiz-saarland.de)
2. Activate the account by creating a new personal password.
3. After you'll be able to login with your HIZ Account and the new password: <https://sim.hbksaar.de>
4. To access your personal Gmail Student account, please login here: [Sign in – Google Accounts](#). Use your email address (lies00001@hbksaar.de) and the master password provided in the identification letter. After logging in, please change the password for your Google account.

Do you need Help?

Here are your contacts:

- IT-Service-Desk: ☎ [+49 681 / 302 - 2222](tel:+496813022222) (Mo. bis Fr. 9 a.m. - 12 p.m. and 1 p.m. - 4 p.m.)
- Frau Simone Koch